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| **Section 1 - Main Information**  *All the information in this section is mandatory and need to be updated before the CIA Plenary where the event will be asking for a FAI/CIA sanction. No changes are allowed after the sanction is granted.* | | | | | | | | |
| Date of initial submission: \_28/01/2016\_\_\_\_ | | Date of last modification: \_\_/\_\_/\_\_\_\_\_ | | | Date of final version: \_\_/\_\_/\_\_\_\_ | | | |
| Event Title & Sub-Title | 20th EUROPEAN CHAMPIONSHIP HOT AIR BALLOONS | | | | | | | |
| Event Location *(country, region, city)* | CROATIA VARAŽDIN | | | | | | | |
| Event Dates *(dd.mm to dd.mm.yyyy)* | 09.09.2017 – 19.09.2017 | | | | | | | |
| FAI / CIA Sub-class | AX – Hot Air Balloons | |  | | | |  | |
| FAI Type of Event | FAI Continental/Regional Championship | | |  | | | | |
| FAI / CIA Category | General | |  | | | |  | |
| Registration Starts *(date & time)* | 09.09.2017 12.00 | | General Briefing *(date & time)* | | | | 11.09. 2017 15.00 | |
| 1st Competition Flight *(date & time)* | 12.09.2017 MORNING | | Last Competition Flight *(date & time)* | | | | 17.09.2017 EVNING | |
| Extra Flight if needed *(date & time)* | 18.09.2017 MORNING | | Resting Period *(if some, date & time)* | | | |  | |
| Opening Ceremony *(date & time)* | to decide | | Closing Ceremony *(date & time)* | | | | to decide | |
| Invitation Process Starts *(date)* | to decide | | Entry Closing Date *(1st round)* | | | | to decide | |
| Organising National Airsport Control – NAC | CAF HRVATSKI ZRAKOPLOVNI SAVEZ | | | | | | | |
| Organising NAC’s CIA Delegate *(name, email, phone)* | Tom Dragan Mikloušić email [info@baloni.hr](mailto:info@baloni.hr) , Phone no.00385 98 415161 | | | | | | | |
| Organising Body *(Entity / Club / Company)* | Croatian Aeronatical Federation | | | | | | | |
| Main Contact / General Manager *(name, email, phone)* | Tomislav Vajda secretary general [info@caf.hr](mailto:info@caf.hr) Dalmatinska 12 Zagreb 003859820355  EVENT ORGANISER Dragan Tom Mikloušić Dalmatinska 12 [info@baloni.hr](mailto:info@baloni.hr) 0038598415161 | | | | | | | |
| Official Mailing Address  *(postal address, email, fax, phones)* | [info@baloni.hr](mailto:info@baloni.hr). or [info@caf.hr](mailto:info@caf.hr) Dalmatinska 12 1000Zagreb Croatia | | | | | | | |
| Organiser’s previous event organisation experience  *(list of main events and all FAI events with year, place, number of competitors, number of flights and tasks flown)* | T.B.A | | | | | | | |
| Event with Observers *(The Organizer is invited to present two proposals for the Event to be held with or without Observers)* | No | | | | | | | |
| GPS Loggers | Type of GPS Logger to be used: CIA loggers | | | | | | | |
| Event Director *(name, country, email, attach CV)* | To decide | | | | | | | |
| Deputy Director *(name, country, email, attach CV)* | Ask one of the directors to suggest a deputy | | | | | | | |
| Safety Officer *(name, country, email, attach CV)* | TBA | | | | | | | |
| PR Officer / Media Officer *(name, email)* | TBA | | | | | | | |
| Main Common Launch Area  *(CLP coordinates & description)* | Varaždin airport | | | | | | | |
| Entry Fee for Competitors *(amount, currency and what is included)* | 500 euro they receive maps, propan with dicount till50% , meal tickets, pilot gift pack | | | | | | | |
| Maximum number of entrants | 100 plus medal holders (medal holders covers the General and Women’s Europeans) | | | | | | | |
| Number of eligible NACs | All EU NAC | | Equal number of competitors / NAC | | | | | 2 (are you going to invite 2 or 3 in the first round?) |
| Dates for Invitation process *(dd.mm.yyyy)* | Letter to NACs will be sent on I suggest 01/12/2016 | | | | |  | | |
| Deadline for NACs to send nominations I 31/01/2017 | | | | |  | | |
| Individual Invitation to Competitors will be sent on 01/02/2017 | | | | |  | | |
| 1st round deadline for Competitors application and entry fee | | | | | 15/03/2017 | | |
| 2nd round deadline for Competitors application and entry fee | | | | | 30/04/2017 | | |
| Remarks: | | | | |  | | |
|  | | | | | | | |
| Additional Invitations Procedure | As stated in Section 1 of Sporting Code | | | | | | | |
| Eligibility Conditions | As stated in Section 1 of Sporting Code | | | | | | | |
| Registration Method and Details *(mail, fax, email, online)* | Online and/or by email | | | | | | | |
| Official Language | ENGLISH | | Protest Fee *(amount, currency)* | | | 100 euro | | |
| Proposed Jury members *(at least 6 names for the Plenary at the year of the event)* | 1. to decide by Hans Akerstedt for a list of potential Jury members  2. | | 3.  4. | | | | | 5.  6. |

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| **Section 2 - Additional Information**  *The information in this section is important for the evaluation of the event in the Sanction Process. Additionally it provides competitors information on how they can plan their participation. Therefore, please fill in all information as complete as possible.*  *Changes are allowed after the Sanction is granted only in order to improve the event.* | | | | | | | | |
| Official Event Website | TBA | | | | | | | |
| Event President *(name, email)* | Dragan Tom Mikloušić info@baloni.hr | | | | | | | |
| FAI Authority shown on | Rules  Logo  Program  Official documents  Other: | | | | | | | |
| Courtesy Invitations sent | FAI President:  Yes Date: to decide  CIA President:  Yes Date: to decide  Remarks: | | | | | | | |
| Event Prizes Offered and Details | FAI Medals | | | | | | | |
| Opening Ceremony Varaždin town  *(Location & Coordinates) To be decide* |  | | | | | | | |
| Closing Ceremony / Prize-giving *(Location & Coordinates)* | Varaždin town | | | | | | | |
| CIA and FAI Protocol will be followed? | Yes  Remarks: | | | The organisers will respect the FAI Environmental Code of Ethics? | | | | Yes  : |
| Entry Fee Method of Payment and Details | Money order  Cheque  Cash  Credit card | | | | | | | |
| Country Admission Conditions *(Visa’s required, etc.)* | EU union | | | | | | | |
| Preferred Place of Entry & Closest Major Cities *(Special custom clearance & directions ZAGREB 80 km)* |  | | | | | | | |
| Local language | Croatia | | | | | | | |
| Location Description & Characteristics | General Description | | | | |  | | |
| Geographic Position VARAŽDIN CROATIA | | | | |  | | |
| Topography *(mountains, sea, lakes, rivers) Open filds ,Lake* | | | | |  | | |
| Landing Areas *(open fields, farming, crops, Open filds and lake* | | | | |  | | |
| Main villages around the flying area no | | | | |  | | |
| Other Description | | | | |  | | |
| Additional Common Launch Areas *(coordinates & description)* | TBA | | | | | | | |
| Landowner Restrictions | NONE | | | | | | | |
| Meteorological characteristics *(as expected for the period of the event)* | Weather conditions:       Can you give an idea of the expected weather conditions at this time of year?  Prevailing winds (speed / directions):       Light vinds  Temperatures: 25 C  Sunrise & Sunset time for the first competition day: | | | | | | | |
| Airspace Structure & Limitations | NOTAM Description | | | | |  | | |
| Flight Limitations 7000 FT | | | | | | | |
| Number of PZs expected & Descriptions | | | | | None | | |
| Competition Area Altitude Limitations 7000 FT | | | | |  | | |
| Competition Area Dimensions *(based on CLP, in km – north/south & east/west*) | | | | |  | | |
| Competition Map Details | DATUM | ? UTM | | | | | | |
| Scale to decide |  | | | | | | |
| Grid lines to decide |  | | | | | | |
| Paper Size to decide |  | | | | | | |
| Electronic Version Available | | Yes – expected on date: 01.06.2016 | | | | | |
| Electronic Version File Format | | JPEG  PNG | | | | | |
| Remarks |  | | | | | | |
| Driving Particularities *(Right hand, left hand, speed limitations, International Driver’s License required, etc.)* | Right hand no limits | | | | | | | |
| Road Network and Infrastructure |  | | | | | | | |
| Venue Description, Coordinates & Characteristics | Competition Center to decide  *(coordinates & description)* | | | | |  | | |
| Briefing Facilities to decide *(coodinates & description – tent, hall, etc.)* | | | | |  | | |
| Media centre *Yes* | | | | |  | | |
| Internet connection YES | | | | |  | | |
| Social activities Yes to decide | | | | |  | | |
| Other information | | | | |  | | |
| Stewards *(name, country, email, attach CV)* | to decide | | | | | | | |
| Chief Scorer *(name, country, email, attach CV)* | to decide | | | | | | | |
| Chief Debriefer *(name, country, email, attach CV)* | to decide | | | | | | | |
| Chief Observer *(name, country, email, attach CV)* | N/A | | | | | | | |
| Technical Support Officer *(name, country, email, attach CV)* | to decide | | | | | | | |
| Scoring Program *(name, developer, email, brief description, last FAI events using the program, link for downloading)* | I suggest that you speak to Garry Lockyer and use the eKlips Scoring program | | | | | | | |
| Special Arrangements and Assistance for Competitors *(Details on balloon equipment rental services, additional crew available, rent-a-car assistance, accomodation, meals, travel allowance, etc.)* | TBA | | | | | | | |
| Equipment Limitations |  | | | | | | | |
| Special Safety Requirements |  | | | | | | | |
| Insurance Requirements for Competitors and Details | Third party: EASA RULES  Passenger: EASA RULES | | | | | |  | |
| Insurance Provided & Covered by Organisers |  | | | |  | | | |
|  | | | |  | | | |
| Organisers & Officials On-ground Risks: | | | | None | | | |
|  | | | |  | | | |
|  | | | |  | | | |
| Travel & accommodation arrangements for officials | Travel Arrangements: | | | |  | | | |
| Travel Allowance *(amount and currency)*:  By the bills | | | |  | | | |
| Vehicles Provided: 4 | | | |  | | | |
| Type of Accommodation: hotel 3 star | | | |  | | | |
| Meals Provided: 3+ 2 | | | |  | | | |
| Other Information / Remarks: | | | |  | | | |

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| **For EDS use only**  *This section if for EDS use only and the Organizer will get an update* ***when*** *change****s******are*** *made.* | | | |
| Document submitted to |  | Date |  |
| Status / Report on new versions |  | | |
| CIA Technical Delegate *(name, email)* |  | | |
| NAC Letter of Approval Status |  | | |
| Organizer Agreement Status |  | | |
| Event Logo Status |  | | |
| Sanction Fee (CHF) |  | Performance Bond Fee (CHF) |  |
| Sanction Fee Status |  | | |
| Performance Bond Status |  | | |
| Event Rules Status |  | | |
| Jury approved by Plenary *(names, emails)* | Jury President:  Jury Member:  Jury Member: | | |
| CIA Sanction Status | Approved:  Yes  No Date: | | |
| FAI Sanction “Kit” Status | FAI & CIA Flags:  Medals:  Diplomas:  Remarks: | | |
| Opening and Closing Ceremonies Agenda Reviewed |  | | |