

Creation of the CIA Awards Working Group

Terms of Reference

1. Title

The name of the Working Group will be ***CIA AWARDS Working Group***

2. Purpose

At its 2014 CIA Plenary Meeting the CIA has decided to set up a Permanent Working Group that is to provide a consultative forum that can independently and collectively address all CIA Awards and Sporting Badges matters stated in clause 4 – Mission.

3. Establishment and Membership

3.1. Establishment

The CIA Awards WG is a permanent working group reporting to the CIA Plenary, established at the 2014 CIA Plenary for an undetermined period of time.

3.2. Membership

3.2.1. Number of Members

The Awards WG shall consist of 5 members (including the Working Group Chairman), proposed by the CIA Bureau and approved by the CIA Plenary. The CIA 1st Vice-President and the CIA Secretary shall be ex-officio members and the CIA 1st Vice-President shall be the WG Chairman.

3.2.2. Cancellation of Membership

Awards WG Members cease to be a member, and shall be replaced by the WG chairman, if they resign from the Working Group.

4. Mission

- To review and keep up to date the CIA Awards and Sporting Badge criteria and processes as defined in the FAI Statutes, By-Laws, Sporting Code Section One and CIA Internal Regulations and to consider the historical implications of changing CIA Awards and Sporting Badge criteria,
- To propose to the CIA Bureau and the CIA Plenary nominations for available CIA and FAI Awards,
- To forward any nomination for a CIA or FAI Award, made within the applicable time limits and following the appropriate procedures, for approval to the CIA Plenary.
- To evaluate nominations, making historical comparisons and report about their respective merits to the CIA Plenary.

5. Term and Procedures

5.1. Term

The Awards WG is a Permanent set up by the 2014 CIA Plenary.

5.2. Procedures

5.2.1. Quorum

A quorum of the Working Group shall be not less than 4 voting members. In the case that only four voting members are voting, any decision of the Working Group must be unanimous.

5.2.2. Decisions

Decisions of the Working Group shall, wherever possible, be taken by consensus. Where no consensus can be achieved, each Member of the Working Group shall be entitled to one vote.

If a Working Group vote results in a tie, the Chairman may in addition to his own vote cast a tie-breaking vote.

5.2.3. Attendance

CIA or non-CIA persons may be invited to assist the WG or to attend its meetings at the request of the Chairman of the Awards WG to provide advice and assistance where necessary. They have no voting rights.

6. Administration

6.1. Role of Secretary

The preparation of all necessary documents is the responsibility of the WG Chairman, assisted by the CIA Secretary.

Proposed WG members 2014:

Hans Åkerstedt, CIA 1st VP, (SWE) Chairman

CIA Secretary

Mark Sullivan (USA)

Lindsay Muir (UK)

Paolo Oggioni (ITA)